

STEVEN C. BLACK
School Board President

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School Board Vice President



RON NIELSON
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Business Administrator

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Building and Grounds Usage Agreement

I _____ as a representative of _____,

agree to follow all by-laws, policies and standards held by San Juan School District as represented in its policy and building use agreement.

1. I agree to use the facility as it was intended and will not misuse, abuse, destroy, deface, or vandalize in any way school property, materials or buildings. I understand that if damage occurs due to our use or occupation of the facility, we will be held financially responsible to replace or repair the damaged property.
2. I agree to not use or allow on the premises "tobacco, intoxicating drinks, drugs, and boisterous conduct" which are expressly prohibited of all participants, spectators, and visitors. (SJSJSD 8220.4)
3. I understand that I will need to purchase and provide proof of the \$1,000,000 liability and property damage insurance, and provide it as well as the usage fee in full, to the Principal of the location, before access to the building or grounds will be permitted.
4. I understand that I will not be issued a key to the property. I will have to work with local administration to gain access to the building or grounds.
5. I understand and agree that all garbage removal and clean-up is the responsibility of our organization. By signing this agreement we agree to do so in accordance with district expectation, and maintain the facility clean and free of debris during and through the conclusion of our event. I also understand that any additional cleaning that is necessary will generate a cleaning fee, due to the San Juan School District, to cover the expense of any remaining cleaning needed to meet San Juan School District standards. This fee will be equivalent to that of the current custodial hourly rate of The San Juan School District. This fee will be assessed to our organization, and will need to be paid within 30 days of the end of our event. If it is not paid within the 30 day period, we will be assessed a late fee of \$25 dollars a day until paid in full.
6. I agree to not access any parts of the school that are not listed on my application, and understand that I will be responsible for any damages or incidents that occur if they are accessed.
7. I understand that outside vending of food, jewelry or other merchandise will not be permitted on the school premises during the event. Food stations, stands, cooking devices, are not allowed and could cause potential damage or un-wanted food stains or fire hazards to school equipment or property.

I the under signee agree to these conditions and stipulations and understand my responsibility to maintain and ensure that these guidelines are followed. I understand my financial liability in using the school's facility and agree to the terms above in repairing or replacing any damaged property or materials of the school.

Name (Printed)

Signature

Date